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ENG 1000-001: Fundamentals of College Composition

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EN1000 Fundamentals of College Composition
Section 001 SP2020
Meets *Tuesday & Thursday* 12:30 to 1:45

Instructor: *L.A. Berry*
laberry@eiu.edu

Office: *Coleman 3741*
Hours: Tuesday & Thursday
9:00 – 9:30 and 1:45 – 2:45
Mon 10:00- 11:00
Other times by appointment.

Course Description

A course in the improvement of the fundamentals of entry-level college writing skills. Practice and instruction in the development of an individualized process of analytical reading, prewriting, drafting, revising, editing, and proofreading.

Classwork consists of in-class and out-of-class writing assignments and discussions of assigned readings.

Learning Objectives

- Demonstrate analytical reading skills to understand and evaluate a variety of materials
- Compose clear sentences in a variety of grammatically correct forms
- Compose well-developed unified paragraphs
- Employ strong examples, supporting details and evidence appropriate to purpose and audience
- Understand the recursive processes of pre-writing, drafting, researching, editing and proofreading
- Understand effective use of source material and principles of documentation

Policies

- Materials will be sent to you through Panthermail. Check your account regularly!
- Regular attendance is expected. Unexcused absences will result in a lower grade. In order to be excused, absences must be verified as follows:
 - Verified **medical absence**: note from a physician directly stating that the student could/should not be in attendance for medical reasons. Verified **emergency absence**: documentation that, had the student attended class as scheduled, he or a close relative would have been put in a life-threatening situation. Verified **official University activity**: note on letterhead signed by the faculty or staff member in charge of the activity. Verified **emergency work absence**: note on letterhead signed by supervisor.
- All major assignments must be completed in order to pass the course.
- Late papers lose 10% for each day (or portion thereof) past the deadline.
- There is no extra credit.
- **University Policy on Academic Integrity**—Students are expected to maintain principles of academic integrity and conduct defined in EIU's Code of Conduct (<http://www.eiu.edu/judicial/studentconductcode.php>).

Violations will be reported to the Office of Student Standards.

- **Departmental Policy on Plagiarism** Any teacher who discovers an act of plagiarism—"The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's own original work" (*Random House Dictionary of the English Language*)—has the right and responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.
- **University Policy on Writing Portfolios:** Students can submit a sample of their writing for the Electronic Writing Portfolio for either English 1001G or 1002G, but not both. Submission forms, as well as other information about the Electronic Writing Portfolio, are at <http://www.eiu.edu/assess/ewpmain.php>.
- **University Policy on Students with Disabilities:** If you are a student with a documented disability in need of accommodations to fully participate in this class, contact the Office of Student Disability Services (OSDS). Ninth Street Hall, Room 2006, or call 217-581-6583 to make an appointment.
- **University Policy on The Student Success Center**—Students who are having difficulty achieving their academic goals are encouraged to contact the Student Success Center (www.eiu.edu/~success) for individualized consultations. Call 217-581- 6696 or go to 9th Street Hall, Room 1302.
- **Early Alert:** Students who have a pattern of absences and/or missed assignments will be reported through this system designed to help students get back on track to academic success.

<i>Major writing assignments:</i>	Definition/classification	20 pts.
	Profile of a person	20 pts.
	Analysis/trend	25 pts.
	Analysis/cause & effect	25 pts.

Revisions of three of these assignments will be submitted in a portfolio at the end of the semester. Papers in the portfolio must demonstrate substantial changes in development and organization and careful attention to writing and documentation conventions. 100 pts.

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•Participation grade based on attendance, attitude, contributions to class discussion and completion of homework assignments. 10 pts.

Grade scale: 200 -180 A, 179 to 160 B, 159 to 140 C 139 or fewer NC

Week One: Introduction to course policies

In-class writing based on your name

Reading "What Causes Baby Names to Become Popular"

Discussion of strategies used in this article

Week Two: Developing ideas through response to reading  
and connecting your ideas to those of others

Thesis as a question to explore

Week Three: Developing through examples and description

Sharpening sentence structure

Definition essay due

Week Four: In class writing on a person significant to you

Reading and discussing assigned profiles

Week Five: Creating framework/context

Intentional word choice

Week Six: Constructing interview questions

●Quoting and paraphrasing

Week Seven: In-class writing on something popular

Readings on "the latest" in various eras

Research in databases

Profile essay due

Week Eight: Documentation

Avoiding plagiarism

Various ways to incorporate sources

Week Nine: Survey questions

Connecting personal experience, primary research, secondary research

Analysis of a trend essay due

Week Ten: In-class writing on a problem that concerns you  
Examining cause/effect relationships  
Sample casual analysis readings

Week Eleven: Using effective and varied transitions  
Giving constructive criticism

Week Twelve: Using summaries to build content  
Finding and eliminating redundancy  
Analysis of a cause essay due

Weeks Thirteen to Fifteen: Individualized work on revision